

LAGOS STATE UNIVERSITY

LAGOS-BADAGRY EXPRESSWAY, P.M.B 0001, LASU POST OFFICE, LAGOS

WEBSITE: www.lasu.edu.ng, e-mail: registrar@lasu.edu.ng.

**EXPRESSION OF INTEREST FOR MANAGEMENT OF THE UNIVERSITY GUEST HOUSE
LAGOS STATE UNIVERSITY**

(1.0) INVITATION

The Lagos State University hereby invites Expression of Interest from reputable and experienced Companies with proven track record and expertise in providing Catering, Housekeeping and Facility Management Services for Guest Houses/Hotels to tender for the management of the Lagos State University Guest House, Epe,

(2.0) SCOPE OF WORK

The scope of work for this EOI shall basically include but not limited to the following:

- (a) The company shall provide Catering, Housekeeping, Facility Management and Security Services for Lagos State University Guest House, Epe for a period of Five (5) years.
- (b) Develop and implement an efficient marketing strategy, maximize profits and enforce strict compliance with health and safety standards.

(3.0) REQUIREMENT

- (a) Letter of interest clearly indicating the service reference on the Letterhead.
- (b) Detailed Company information with the organization structure and key personnel, evidence of registration with Corporate Affairs Commission, main shareholders, the Ownership Structure, Contact Persons, Office Address, Telephone Numbers and valid Email Address,
- (c) Details of particular experience in providing similar services in the past five (5) years and capability to mobilize and commence work.
- (d) Current Tax Clearance Certificate for the last Three (3) years and evidence of Company's financial capability, support and line of credit from a reputable bank,

- (e) Evidence of Employee Pension Funds Contributions Registration and Remittances
- (f) Audited account for the last Three years, if a Limited Liability Company.
- (g) Evidence of Registration as Contractor, with the Lagos State University, in the appropriate category,
- (h) Letter from Company signed by authorized signatories as follows:

That all information presented are true and correct in all ramifications,

That the Director(s) has/have never been convicted by any Court of Law,

That none of the Officers of Lagos State University is a present Director/staff of the Company.

(4.0) BIDDING FEE

Interested Companies are required to pay a non-refundable fee of Thirty Thousand Naira (**N30,000, 00**) only to **LASU UBA Revenue Account Number 1013948415** and send the bank deposit slip along with their submission.

(5.0) SUBMISSION

All completed applications must be submitted not later than Four (4) weeks (**7 September, 2018**), in a sealed envelope marked "EOI Submission for Management of the University Guest House, Epe" and delivered either by hand or courier service as well as an electronic version in a compact disc (CD), Applications should be duly addressed as follows:

The Registrar,

Lagos State University,

Badagry Expressway, Ojo

P.M. B. 0001, LASU Post Office, Ojo.

Lagos, Nigeria.

And delivered to:

The Council Matter Division,

Room 004,

Administrative Block II,

Lagos State University, Ojo.

SIGNED:

AMUNI, MOHAMMED OLAYINKA

REGISTRAR AND SECRETARY TO GOVERNING COUNCIL